



Preparing every student to thrive in a global society.

Agenda Item Details

Meeting	Aug 21, 2014 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133
Category	16. BOARD OF TRUSTEES/SUPERINTENDENT - CONSENT/ACTION CALENDAR
Subject	16.03 Approve Minutes of June 5, 2014, Regular Board Meeting
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Trustees approve the June 5, 2014, Regular Board Meeting minutes as presented.

Public Content

EAST SIDE UNION HIGH SCHOOL DISTRICT

Item: 16.03

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

SUBJECT: Approve Minutes of June 5, 2014, Regular Board Meeting

Attached are the minutes of the June 5, 2014, Regular Board Meeting for review and approval by the Board of Trustees.

FISCAL IMPACT:
None

FUNDING SOURCE:
None

RECOMMENDATION:
It is recommended that the Board of Trustees approve the June 5, 2014, Regular Board Meeting minutes as presented.

**EAST SIDE UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES**

APPROVED August 21, 2014

Executive Content



EAST SIDE UNION HIGH SCHOOL DISTRICT

REGULAR MEETING

OF THE

BOARD OF TRUSTEES

Meeting Held at Education Center – Board Room

June 5, 2014

4:00 p.m.

1. CALL TO ORDER/ROLL CALL

1.01 Roll Call

The Regular Meeting of the Board of Trustees was called to order at 4:08 p.m. by President Herrera. Vice President Le, Clerk Carrasco, Member Nguyen and Member Biehl were present.

1.02 Announcement and Public Comment regarding Items to be discussed in Closed Session (Government Code 54957.7)

President Herrera extended a welcome to everyone, explained the format of the meeting, noted that all Board Meetings are recorded and offered the public to comment on item(s) to be discussed in Closed Session.

There were no public speakers.

1.03 Recess to Closed Session in the Superintendent's Conference Room (Open Session will resume at the end of Closed Session at approximately 6:00 p.m.) See item 2 on agenda (Closed Session).

The Board of Trustees recessed to Closed Session in the Superintendent's Conference Room.

2. CLOSED SESSION

2.01 Expulsion(s): *None*

2.02 Public Employee Performance Evaluation (Government Code Section 54957)

- *Superintendent*

2.03 Public Employment/Public Employee Appointment (Government Code Section 54957)

- *Director of Professional Development/Curriculum (1)*

2.04 Public Employee Discipline/Dismissal/Release (Government Code Section 54957)

2.05 Conference with Labor Negotiators (Government Code Section 54957.6)

Agency Designated Representatives:

Chris D. Funk, Superintendent

Marcus Battle, Associate Superintendent of Business Services

Juan Cruz, Assistant Superintendent of Instructional Services

Cari Vaeth, Director of Human Resources

Vida Branner, Director of Compensation and Classified Employee Relations

Employee Organizations:

American Federation of Teachers (AFT)

California School Employees Association (CSEA)

East Side Teachers Association (ESTA)

Unrepresented Organizations:

Administrators

Managers

Confidentials

**2.06 Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d)(2) of Government
Code Section 54956.9**

- *Claim for Damages of G. Osario-Ramos;*
- *Claim for Damages of D. Swindall; and*
- *Two (2) Potential Cases*

**2.07 Conference with Legal Counsel – Anticipated Litigation
Initiation of litigation pursuant to subdivision (d)(4) of Government Code
Section 54956.9**

- *One (1) Potential Case*

Motion by Member Nguyen, second by Member Biehl, to approve the filing of a legal action against Gerardo Osario-Ramos.

Vote: 5/0

OPEN SESSION AT APPROXIMATELY 6:00 P.M. – EDUCATION CENTER BOARD ROOM

3. PLEDGE OF ALLEGIANCE

4. **WELCOME AND EXPLANATION TO AUDIENCE**

Information explaining Board meeting procedures and how citizens can address the Board will be read. Written information is located near the entrance to the Board Room.

President Herrera extended a welcome to everyone, explained the format of the meeting and noted that all Board Meetings are recorded.

5. **ADOPTION OF AGENDA**

For consideration by the Board of Trustees.

6. **BOARD SPECIAL RECOGNITION(S)**

6.01 **Shelly Wang, San Jose Arena Authority**

Recognition postponed to August 21, 2014, Board Meeting

6.02 **Field Agency of the Year: San Jose State University School of Social Work**

7. **Student Board Liaisons**

No Items on Calendar Under this Section

8. **SPECIAL ORDER OF BUSINESS – OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION**

8.01 **The Superintendent and/or Board Member(s) may request that items be considered, discussed, and acted on out of the order indicated on the agenda as per schedule.**

9. **PUBLIC HEARING(S) – OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION**

9.01 **Presentation and Discussion regarding the Proposed Budget Adoption for 2014-15 - Marcus Battle, Associate Superintendent of Business Services, and Karen Poon, Director of Finance**

A presentation on the proposed budget adoption for 2014-2015 was made by Associate Superintendent Marcus Battle.

Public speakers:

- *Evelyn Sanchez*
- *Vivian Gamez*
- *Mildred Llanos*
- *Pete Vrabel*

Motion by Member Biehl, second by Member Nguyen, to direct the Superintendent to include the funding for one counselor at the Silicon Valley Career Technical Education in the budget that will be presented to the Board for adoption at the June 19, 2014, Board Meeting.

Vote: 5/0

- 9.02 Hold Public Hearing at Approximately 6:00 p.m. regarding the Proposed Budget Adoption for 2014-15. The proposed Budget is available for inspection at the District Office (Business Services Department, 830 N. Capitol Avenue, San Jose) - Marcus Battle, Associate Superintendent of Business Services and Karen Poon, Director of Finance**

Public hearing held

Public speaker:

- *Debra Watkins*

- 9.03 Presentation and Discussion regarding the Local Control Accountability Plan (LCAP) - Juan Cruz, Assistant Superintendent of Instructional Service**

Presentation item; no action taken

- 9.04 Hold Public Hearing at Approximately 6:05 p.m. regarding the Local Control Accountability Plan (LCAP). A copy of the Local Control Accountability Plan is available for inspection at the District Office (Instructional Services Department, 830 N. Capitol Avenue, San Jose) - Juan Cruz, Assistant Superintendent of Instructional Services**

Public hearing held

Public speakers:

- *Socorro McCord*
- *Debra Watkins*
- *Tricia Bolster*
- *Jon Reinke*
- *Erin Carter*
- *Clarissa Moore*

- 9.05 Hold Public Hearing at Approximately 6:10 p.m. Regarding the Proposed Adoption of the Initial Proposal for Successor Contract: From East Side Union High School District to the San Jose Federation of Teachers, Local 957, AFT, AFL-CIO - Cari Vaeth, Director, Human Resources**

Public hearing held

There were no public speakers on this item.

- 9.06 Hold Public Hearing at Approximately 6:15 p.m. To Receive and Sunshine the Initial Proposal for Successor Contract: From the San Jose Federation of Teachers, Local 957, AFT, AFL-CIO to the East Side Union High School District - Cari Vaeth, Director, Human Resources**

Public hearing held

There were no public speakers on this item.

10. PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD OF TRUSTEES

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code Section 54954.2(a) and 54954.3) preclude any action. As an unagendized item, no response is required from the Board or District staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting.

Any person may address the Board on any item on the meeting agenda. Persons wishing to address the Board must fill out a gold request form, which is located at the entrance of the Board Room. When your name is called, please come to the podium, state your name for the record, and limit your remarks to three (3) minutes.

Public speaker(s):

- *AnnJuletta Otis – Pilot Project Word*

11. BOARD OF TRUSTEES/SUPERINTENDENT - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

11.01 Discussion and/or Action to Authorize Superintendent to Convene an Advisory Committee to Name Piedmont Hills High School Small Gymnasium - Chris D. Funk Superintendent

Motion by Member Biehl, second by Clerk Carrasco, to authorize the Superintendent to convene an advisory committee to name the Piedmont Hills High School small gymnasium.

Vote: 5/0

11.02 Discussion and/or Action to Approve 1.95% Base Salary Increase to the Senior Manager of Internal Controls Kelly Kwong - Chris D. Funk, Superintendent

Motion by Clerk Carrasco, second by Member Biehl, to approve the 1.95% base salary increase to the Senior Manager of Internal Controls, Kelly Kwong, effective July 1, 2014.

Vote: 5/0

11.03 Adopt Resolution #2013/2014-28 regarding San Jose Conservation Corps and Charter School Founder and Executive Director/CEO Robert J. Hennessy - Frank Biehl, Board Member

Motion by Member Biehl, second by Vice President Le, to adopt Resolution #2013-2014/28 regarding San Jose Conservation Corps and Charter School Founder and Executive Director CEO Robert J. Hennessy.

Vote: 5/0

12. INSTRUCTIONAL SERVICES/STUDENT SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

12.01 Discussion and/or Action to Receive First Reading of Amended Board Policy 1312.3 Community Relations – Uniform Complaint Procedures, and Board Policy 1312.3 E Uniform Complaint Procedures Form - Juan Cruz, Assistant Superintendent of Instructional Services

Received first reading of Board Policy #1312.3 Community Relations – Uniform Complaint Procedures, and Board Policy 1312.3 E Uniform Complaint Procedures Form.

13. BUSINESS SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

13.01 Discussion and/or Action to Adopt Resolution #2013/2014-27 regarding the Education Protection Account (EPA) - Marcus Battle, Associate Superintendent of Business Services, and Karen Poon, Director of Finance

Motion by Member Nguyen, second by Vice President Le, to approve the spending plan for Education Protection Account (EPA) adopt Resolution #2013/2014-27 regarding the Education Protection Account (EPA).

Vote: 5/0

13.02 Discussion and/or Action to Approve the Contract(s) for Professional Services Over \$50,000 - Marcus Battle, Associate Superintendent of Business Services, and Donna Bertrand, C.P.M., Contracts Administration Coordinator

Motion by Member Biehl, second by Vice President Le, to approve the Contract(s) for Professional Services over \$50,000 (attached) as recommended and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

Vote: 5/0

14. HUMAN RESOURCES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

14.01 Discussion and/or Action to Approve the Proposed Classified Job Description and Salary Range for Support Services Technician - Cari Vaeth, Director, Human Resources and Vida L. Branner, Director of Compensation and Classified Employee Relations

Motion by Vice President Le, second by Member Nguyen, to approve the proposed Classified job description and salary range for Support Services Technician.

Vote: 5/0

14.02 Discussion and/or Action to Approve Declaration of Need for Fully Qualified Educators - Cari Vaeth, Director, Human Resources

Motion by Member Biehl, second by Member Nguyen, to approve the Declaration of Need for Fully Qualified Educators.

Vote: 5/0

15. FACILITIES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

No Items on Calendar Under this Section

Consent / Action Calendar Sections 16-20

All items listed under the Consent/Action Calendar are considered by the Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent/Action Calendar.

Superintendent asserts that the following Business Transactions, Personnel Actions, Maintenance of Records, Approvals and Recommendations requiring Board Action have been carried out to the best of his knowledge in accordance with the law.

Motion by Member Nguyen, second by Member Biehl, to approve the entire consent/action calendar, sections 16-20, as presented.

Vote: 5/0

16. Board of Trustees / Superintendent - Consent / Action Calendar

- 16.01 Ratify/Approve Board Member(s) Lawful Expenses/Mileage to Conferences/ Workshops/Meetings**

17. Instructional Services / Student Services - Consent / Action Calendar

- 17.01 Approve School Field Trips**
- 17.02 Approve CAHSEE Local Waivers for Special Education Students**

18. Business Services - Consent / Action Calendar

- 18.01 Approve Contract(s) for Professional Services At or Below \$50,000- Amended
(attached)**
- 18.02 Approve Budget Transfers**
- 18.03 Approve Purchase Orders**

19. Human Resources - Consent / Action Calendar

- 19.01 Ratify/Approve Classified Personnel Actions Presented June 5, 2014**
- 19.02 Ratify/Approve Certificated Personnel Actions Presented June 5, 2014**
- 19.03 Ratify/Approve Student Aide Personnel Actions Presented June 5, 2014**

20. Facilities - Consent / Action Calendar

- 20.01 Approve Award of Bids for Bond/Capital Projects**
- 20.02 Approve Final Change Order #1 for Evergreen Valley High School Site**

21. WRITTEN REPORTS/RECOMMENDATION

No Items on Calendar Under this Section

22. FUTURE AGENDA ITEMS

22.01 Opportunity for Board of Trustees to Request Items on Future Agendas

22.02 Future Items

Board President J. Manuel Herrera & Board Member Frank Biehl

Item	Date (tentative)	Type
PE Credit	January, 2015	Presentation/Discussion

Board Vice President Van Le

Item	Date (tentative)	Type
Foreign Language Classes	June 19, 2014	Presentation/Discussion
Adult Education ESL Program	June 19, 2014	Presentation/Discussion
Child Nutrition Services: Meals	October 16, 2014	Presentation/Discussion
Failed Courses	Quarterly	Report

Board Clerk Magdalena Carrasco

Item	Date (tentative)	Type
Services offered to Students Failing Courses	June 19, 2014	Presentation/Discussion

Board Member Frank Biehl

Item	Date (tentative)	Type
Review of Board Policy regarding Alcohol	August 21, 2014	Discussion/Action

Board Member Lan Nguyen

Item	Date (tentative)	Type
Support Services available / offered to Foster Youth Students	September, 2014	Presentation/Discussion
International Baccalaureate (IB) Program	November, 2014	Presentation/Discussion

Annual Governance Calendar

July	Summer School Program (concludes session)	February	African American Students Achievement Awards
	Summer School Graduation		Audit Committee Charter Amendment(s)
			CSBA Delegate Assembly
			Non-Re-Elects
August	Board Retreat	March	Cesar Chavez Writing, Art & Multi-Media Awards Luncheon
	Expulsion Hearing Panel Committee		March 15 Notices
	First Day of School		Safety Plan Goals for Each Site
	Williams Quarterly Report		Second Interim Report
			SJPD Secondary Employment Application
			Vietnamese Students Achievement Awards
September	Board Study Session/Workshop	April	Board Study Session/Workshop
	College Night		Form 700 – Statement of Economic Interests Due to Santa Clara County (filing)
	Conflict of Interest/Board Policy (updates)		Honor Nights
	Public Hearing and Adoption: Gann Spending Limit		Migrant Education Awards Night
	Public Hearing: Sufficiency or Insufficiency of Textbooks		NSBA Annual Conference
	Unaudited Actuals		Williams Quarterly Report
		May	Board Self-Evaluation
October	Bond Program Presentation		Budget (Preliminary/Draft) Presentation
	Solar Energy Presentation		Employee Recognition Event
	Student Achievement Presentation		Graduations
	Superintendent's Annual Evaluation		Honor Nights
	Williams Quarterly Report		Last Day of School
			Sports Recognitions (Winter/Spring)
November	Board Study Session/Workshop	June	Budget (Preliminary) with May Revisions Public Hearing (first June Board Meeting)
	Election Orientation for New Board Members		Budget Adoption (second June Board Meeting)
			Employee Retirement Celebration
December	Annual Organizational Board Meeting		ESTA Safety Survey
	CSBA Annual Conference		Master Contracts for Capitol Projects
	Election Orientation for New Board Members		Plan for Expelled Youth (due every three years – 2015)
	End of First Semester		Program Improvement Update
	First Interim Report		Safety Plan Assessment for Each School
	Superintendent's Mid-Year Evaluation		Single Plan for Student Achievement (SPSA) for Each School
			Summer School Program (session begins)
January	Audit Report		Superintendent's Annual Evaluation
	Board Audit Committee Selections/Appointments		
	Board Retreat		
	Financial & Performance Audit Report for Bond Measures		
	Magnet Night		
	Martin Luther King, Jr. Writing, Art & Multi-Media Awards Ceremony & Reception		
	Policies & ByLaws (Begin Review by Series)		
	Sports Recognitions (Fall)		
	Technology Report		
	Williams Quarterly Report		

23. BOARD OF TRUSTEES/SUPERINTENDENT COMMUNICATIONS/COMMENTS

23.01 Board of Trustees

Lan Nguyen, Board Member

I will be participating in the next meeting by telephone.

Van Le, Board Vice President

I would like to thank the Principals for putting on the graduations. It is an honor to attend the graduation and honors night events. That is one of the highlights as a Board Member.

Also, I attended this morning the Educare groundbreaking ceremony. It was a wonderful groundbreaking event. It is a great partnership!

Magdalena Carrasco, Board Clerk

The graduations that I attended were impressive. To see the staff, faculty and administration at each site in their students was a real feeling of family and a swelling of pride.

Frank Biehl, Board Member

The graduations I attended were wonderful, well performed, great ceremonies, a lot of fun and provides a real sense of the meaning as to why we are here. I would also like to extend my thanks to the administration for all the work they have done on the LCFF, as well as the budget in pulling it all together. I think, in many ways, our District is ahead of many other districts that are being challenged the first time to do this. It is integrated well with our Strategic Plan and I also appreciate the fact that administration has been open to community input, even though we could put a little bit of our the icing on cake tonight with one last thing. I do think they need to be given a lot of credit for the work they have done; for the outreach they have completed in the community. I think we have a good plan. I know we are going to move forward with it and I know we are going to make revisions to it as we learn its effectiveness and we refine it, but I do think we have something to be proud of and I look forward to our final discussion of that at the 19th meeting.

J. Manuel Herrera, Board President
(no comment made)

23.02 Chris D. Funk, Superintendent (no comment made)

I know that we will have a formal presentation in December when Ms. Carrasco has her last meeting, but I wanted to congratulate her on her victory. I really appreciate the insightful comments and the context that she provides at our 1:1 meetings, in closed sessions, study sessions, and open sessions.

Our loss is truly the gain and benefit of the City of San Jose. I wish you the best of luck!

24. REPORT CLOSED SESSION ACTION(S)

Legal Counsel will report on Closed Session action item(s).

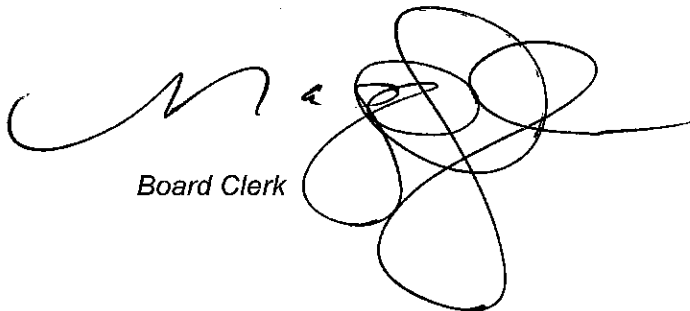
See section 2.0 for reporting out of Closed Session items.

25. ADJOURNMENT

President adjourns the meeting.

The meeting was adjourned at 9:09 p.m.

Respectfully submitted,


Board Clerk



Preparing every student to thrive in a global society.

Agenda Item Details

Meeting	Jun 05, 2014 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133 - AMENDED AGENDA
Category	13. BUSINESS SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION
Subject	13.02 Discussion and/or Action to Approve the Contract(s) for Professional Services Over \$50,000 - Marcus Battle, Associate Superintendent of Business Services, and Donna Bertrand, C.P.M., Contracts Administration Coordinator
Access	Public
Type	Action, Discussion
Recommended Action	It is recommended that the Board of Trustees approve the Contract(s) for Professional Services over \$50,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

Public Content

EAST SIDE UNION HIGH SCHOOL DISTRICT

Item: 13.02

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

PREPARED BY: Marcus Battle, Associate Superintendent of Business Services, and Donna Bertrand, C.P.M., Contracts Administration Coordinator

SUBJECT: Discussion and/or Action to Approve the Contract(s) for Professional Services Over \$50,000

The attached Contract(s) for Professional Services over \$50,000 are being presented for Board review and approval and to delegate authority to the Superintendent or designee to amend said contracts and purchase orders on an as needed basis, including funding.

Fiscal Impact:

As indicated in the attachment

Funding Source:

As indicated in the attachment

Recommendation:

It is recommended that the Board of Trustees approve the Contract(s) for Professional Services over \$50,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

 [Contracts Over \\$50k_BM.2014 0605.pdf \(31 KB\)](#)

Executive Content

Motion & Voting

It is recommended that the Board of Trustees approve the Contract(s) for Professional Services over \$50,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

Motion by Member Frank Biehl, second by Vice President Van Le.

Final Resolution: Motion Carries

Yea: President J Manuel Herrera, Vice President Van Le, Clerk Magdalena Carrasco, Member Lan Nguyen, Member Frank Biehl

Last Modified by Mary Guillen on June 10, 2014

EAST SIDE UNION HIGH SCHOOL DISTRICT
Contract(s) for Professional Services Over \$50,000
Board Meeting of June 5, 2014

1. County of Santa Clara, CalWORKs

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Richard Uribe Juan Cruz Donna Bertrand	July 1, 2014 – June 30, 2015	(\$307,694.00) (REVENUE) CalWORKs	Adult Education Center Richard Uribe, Director

East Side Union High School District (ESUHSD) Administration is requesting ratification of the Revenue Agreement with the County of Santa Clara Social Services Agency.

The agreement is a revenue agreement whereby ESUHSD will provide an array of services for CalWORKs clients for the County of Santa Clara. The term shall be July 1, 2014, through and including June 30, 2015. Funding is contingent upon approval of the County and State budgets. Registration fees and expenses for books are paid for through another payment system within the County of Santa Clara.

ESUHSD has been providing this service for at least the last eleven (11) years successfully.

Selection Process

Not applicable

RECOMMENDATION

It is recommended that the Board of Trustees ratify Contract #MC.ESAE.ESI.15 with the County of Santa Clara Social Services Agency for ESUHSD to provide education, training, and job placement services to CalWORKs clients and receive \$307,694.00 in compensation; for the term July 1, 2014, through and including June 30, 2015; and to execute change orders in accordance with Board Policy 3312.1.

2. County of Santa Clara, Probation Department – Second Amendment

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Juan Cruz Donna Bertrand	July 1, 2012 – June 30, 2015 (extended)	\$108,196.00 (increased amount) Student Services	Education Center, Student Services Juan Cruz, Assistant Superintendent

East Side Union High School District (ESUHSD) Administration is requesting authorization from the Board of Trustees to approve the Second Amendment to the Agreement for Services with the County of Santa Clara Probation Department.

The agreement authorizes Santa Clara County to utilize revenue collected in the performance of this agreement to be used as payment under this agreement. Should the revenue collected by Santa Clara County not meet the total contracted amount of by fiscal year \$93,576.00 (2012-13), \$98,641.00 (2013-14) or \$108,196.00 (2014-15), the County will not seek further compensation from ESUHSD.

The original Agreement was approved by the Board on October 18, 2012, in the amount of \$93,576.00 for the term of July 1, 2012, through June 30, 2013. The first amendment was approved on June 11, 2013, increased the Agreement by \$98,641.00 for a total contract amount of \$192,217.00 and extended the term through June 30, 2014. This second amendment will increase the Agreement by \$108,196.00 for a total contract amount of \$300,413.00 for the extended term through June 30, 2015.

The Scope of Work includes, but not limited to:

1. Screen District Attorney (DA) Referral forms, Juvenile Contact Reports, and other attendance record information and enter into CMS 2000 JTC's database.
2. Coordinate truancy hearing date with DA and Juvenile Hearing Officer.
3. Set up court date and notify minor and parent(s) or legal guardian.
4. Enter student identification numbers and case information into tracking form, and send weekly reports to the Office of the District Attorney.
5. Prepare truancy calendar and type up waiver forms.
6. Complete all actions necessary if minor "Fails to Appear," such as; call minor and/or parent, schedule new appointment, type another abstract, and report minor's status to Department of Motor Vehicles (DMV).
7. Process case after court, enter dispositional information into CMS 2000 and report to DMV.
8. Collect fines and monitor minor's completion of Public Service Work.
9. Report to the DMV a Failure to Comply when minor does not comply with all Court Orders or a Failure to Pay if fine is not paid by due date.
10. Send a quarterly report listing the student(s) name and student's ID to the East Side Union High School District.

Selection Process

Not applicable to this service.

RECOMMENDATION

It is recommended that the Board of Trustees approve the Second Amendment to the Agreement for services between the Santa Clara County Probation Department and East Side Union High School District relating to the payment of the salary of one Justice System Clerk II (JCS II) in the increased amount of \$108,196.00 for the extended contract term through and including June 30, 2015; and to execute change orders in accordance with Board Policy 3312.1.

3. Department of Rehabilitation

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Toby Hopstone Neena Mand Juan Cruz Donna Bertrand	July 1, 2014 – June 30, 2017	\$409,969.00 (REVENUE)	Special Services Toby Hopstone, Director Neena Mand, Coordinator

East Side Union High School District (ESUHSD) Administration is requesting authorization from the Board of Trustees to accept the CA Promise Grant and authorize Administration to execute a three (3) year Revenue Agreement with the Department of Rehabilitation.

ESUHSD is the recipient of a three (3) year CA Promise Grant. This is a joint research initiative with the U.S Department of Education, U.S. Social Security Administration, U.S. Department of Health and

Human Services, and the U.S Department of Labor. The project will serve 73 ESUHSD students (annually) between the ages of 14-16 and their families who are SSI recipients.

Services and supports include: benefits counseling/financial capability services; career/work based learning experience; parent training and information; youth development; extended and experimental learning opportunities; health and behavioral management and wellness services; independent living activities; training in the use of technology and assistive technology services and devices; and staff training from San Diego State University and Cornell University.

Selection Process

Not Applicable

RECOMMENDATION

It is recommended that the Board of Trustees accept the CA Promise Grant and authorize Administration to execute the three (3) year Revenue Agreement with the Department of Rehabilitation in the maximum amount of \$409,969.00 for the contract term July 1, 2014, through and including June 30, 2017; and to execute change orders in accordance with Board Policy 3312.1.



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Agenda Item Details

Meeting	Jun 05, 2014 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133 - AMENDED AGENDA
Category	18. BUSINESS SERVICES - CONSENT/ACTION CALENDAR
Subject	18.01 Approve Contract(s) for Professional Services At or Below \$50,000- Amended
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Trustees approve the Contract(s) for Professional Services at or below \$50,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement(s) that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

Public Content

EAST SIDE UNION HIGH SCHOOL DISTRICT

**Item: 18.01
Amended**

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

PREPARED BY: Marcus Battle, Associate Superintendent of Business Services, and Donna Bertrand, C.P.M., Contracts Administration Coordinator

SUBJECT: Approve Contract(s) for Professional Services At or Below \$50,000- Amended

The attached list of Contract(s) for Professional Services at or below \$50,000 is/are being presented for Board review and approval as recommended on the attachment and to delegate authority to the Superintendent or designee to amend said contracts and purchase orders on an as needed basis, including funding.

Fiscal Impact:

As indicated in the attachment

Funding Source:

As indicated in the attachment

Recommendation:

It is recommended that the Board of Trustees approve the Contract(s) for Professional Services at or below \$50,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement(s) that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

[Contracts Under 50K Original.pdf \(105 KB\)](#)[Contract At or Below \\$50k_BM.2014_0605.pdf \(92 KB\)](#)

Executive Content

Motion & Voting

It is recommended that the Board of Trustees approve the Contract(s) for Professional Services at or below \$50,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement(s) that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

Motion by Member Lan Nguyen, second by Member Frank Biehl.

Final Resolution: Motion Carries

Yea: President J Manuel Herrera, Vice President Van Le, Clerk Magdalena Carrasco, Member Lan Nguyen, Member Frank Biehl

Last Modified by Mary Guillen on June 10, 2014



Preparing every student to thrive in a global society.

Agenda Item Details

Meeting	Jun 05, 2014 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133
Category	18. BUSINESS SERVICES - CONSENT/ACTION CALENDAR
Subject	18.01 Approve Contract(s) for Professional Services At or Below \$50,000
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Trustees approve the Contract(s) for Professional Services at or below \$50,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement(s) that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount (based on the original contract amount plus all approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

Public Content

EAST SIDE UNION HIGH SCHOOL DISTRICT

Item: 18.01

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

PREPARED BY: Marcus Battle, Associate Superintendent of Business Services, and Donna Bertrand, C.P.M., Contracts Administration Coordinator

SUBJECT: Approve Contract(s) for Professional Services At or Below \$50,000

The attached list of Contract(s) for Professional Services at or below \$50,000 is/are being presented for Board review and approval as recommended on the attachment and to delegate authority to the Superintendent or designee to amend said contracts and purchase orders on an as needed basis, including funding.

Fiscal Impact:

As indicated in the attachment

Funding Source:

As indicated in the attachment

Recommendation:

It is recommended that the Board of Trustees approve the Contract(s) for Professional Services at or below \$50,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement(s) that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount (based on the original contract amount plus all approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

EAST SIDE UNION HIGH SCHOOL DISTRICT
Professional Contract(s) Services At or Below \$50,000
Board Meeting of June 5, 2014

	Contractor Name	Reviewed By	Contract Period	Cost/ Funding	School/Dept. Manager	Purpose
1.	Cruncher Solutions	Randy Phelps Marcus Battle Donna Bertrand	July 1, 2013 – June 30, 2014 (no change)	\$5,000.00 (Increase) General Fund	Education Center – Information Technology Randy Phelps, Director	REQUEST FOR RATIFICATION To ratify an amendment to the Agreement so that the vendor can prepare the software for the 2014-2015 school year. This work must be completed prior to June 30, 2014. Original Agreement approved at \$29,000, plus this Amendment of \$5,000 equals new Agreement total of \$34,000.
2.	Event Architects, Inc.	Grettel Castro-Stanley Juan Cruz Donna Bertrand	May 13, 2014 – May 30, 2014	\$2,400.00 General Fund	Independence High School Grettel Castro-Stanley, Principal	REQUEST FOR RATIFICATION To provide sound system services for Honor Night and the Graduation ceremony.
3.	Flippen Group, L.L.C.	Juan Cruz Donna Bertrand	August 4, 2014 – August 6, 2014	\$24,800.00 Professional Development	Education Center Instructional Services Juan Cruz, Assistant Superintendent of Instructional Services	Consultant will provide three day training to ESUHSD staff on building positive, productive, and trusting relationships among themselves and with students.
4.	School Services of California, Inc.	Marcus Battle Donna Bertrand	July 1, 2014 – June 30, 2015	\$3,780.00 Business Administration	Education Center Business Services Marcus Battle, Associate Superintendent of Business Services	Consultant will provide consulting services and assistance regarding issues of school finance, legislation, school budgeting, and general fiscal issues. Consultant to provide copies of the Comparative Analysis of District Income and Expenditure Report (CADIE) and Salary and Benefits Report (SABRE).